

Board of Directors

Minutes

of meeting held in Magnus House, Aigas Field Centre
at 7.30pm on Monday 21st September 2015

Present		Apologies	In Attendance
John Graham	Andrew Leaver	Warwick Lister-Kaye	Donnie Chisholm
Graeme Scott	Nick Ward		Russell Ross
David Garvie	Peter Masheter		
Mark Hedderwick	Calum Fraser		
Peter Smith	Anne Forsyth		

Item	Action
<p>1 Apologies</p> <ul style="list-style-type: none"> Warwick Lister-Kaye 	
<p>2 Minutes of meeting of 17th August</p> <ul style="list-style-type: none"> The minutes were proposed by David Garve and seconded by Calum Fraser. 	
<p>3 Review of outstanding actions not covered on the agenda</p> <ul style="list-style-type: none"> Insurance <ul style="list-style-type: none"> Two quotes have now been obtained for Trustee Indemnity Insurance. Further questions were asked by Board members. It was decided to seek an insurance expert to attend a future Board meeting. Forest Design Plan scoping exercise <ul style="list-style-type: none"> Draft is now with FCS Conservancy office awaiting approval before it can be issued. Community Broadband <ul style="list-style-type: none"> Funding has been offered by Community Broadband Scotland/HIE to conduct a market survey to determine potential demand. If demand is shown a technical feasibility would then be conducted. It was agreed to go ahead with the market survey. It was also agreed to participate in discussions with other community groups about a joint solution. Mountain Biking <ul style="list-style-type: none"> Donnie still chasing the mountain bikers for a meeting to discuss issues noted at the Board meeting of 17th August. The Woodland Trust <ul style="list-style-type: none"> Staff from the Woodland Trust along with funders of the ancient woodland project (Heritage Lottery) are visiting Aigas on 27th September. Ideas are still sought on what project we should submit to The Woodland Trust to secure the suggested £10,000 grant. 	<p>DC</p> <p>DG</p>

Item	Action
<p>4 Deer Management</p> <ul style="list-style-type: none"> As noted at the meeting of 17th August a second meeting with Warwick Lister-Kaye, Peter Masheter, Andrew Leaver and Donnie Chisholm was held on 18th September at which Warwick, Peter and Andrew were introduced to Roddy MacAskill of Highland Deer and Habitat Solutions. At this meeting Roddy outlined his suggested approach to deer management at Aigas. The Chair invited Donnie to outline the proposal involving Roddy MacAskill and Nick Ward to outline his own proposed deer management solution. After lengthy discussion it was clear that no consensus could be reached on the best way to manage deer at Aigas. [This item was later reconvened at a special Board meeting on 8th October 2015.] 	
<p>5 Cash Flow Projection</p> <ul style="list-style-type: none"> Graeme presented a draft 10-year cash flow prepared by him and Donnie based on the proposed Forest Design Plan outlined in the Scoping Document. This showed an accumulated surplus in each of the 10 years, finishing in year 10 with a total accumulated surplus of £128k. It was agreed that the cash flow should be reforecast as the design plan is further developed and regularly thereafter. 	
<p>6 Access and Recreation</p> <ul style="list-style-type: none"> Peter Smith and Anne Forsyth offered to survey existing paths using skills gained a recent training course. Russell Ross raised concerns about encouraging access to the paths in the riverside strip due to potential disruption to wildlife. It was also noted that access is currently blocked by windblow and that some areas are steep, so there are health and safety concerns. Given all these factors it was agreed that the riverside strip is not the best location for developing paths. 	PS/AF
<p>7 Education</p> <ul style="list-style-type: none"> Andrew noted that Teanassie School was holding a sponsored walk and education day in the Forest on 30th September. This is being supported by Aigas Field Centre rangers. 30% of the fundraising income will be donated to the Forest, 70% to the School. Donnie noted that the Scottish School of Forestry had recently brought students to undertake some practical work in the Forest and that this may become a regular occurrence. 	
<p>8 AOCB</p> <ul style="list-style-type: none"> It was agreed to cut up some windblow to produce firewood to be donated to OAPs in the community. Donnie to arrange a firewood cutting day. 	DC

Item	Action
<ul style="list-style-type: none"> Peter Masheter passed around a copy of an email outlining a potential small scale hydro scheme. This was not discussed in detail. 	

Summary of Outstanding Actions		
Ref	Action	Person Responsible
37/5	Bring forward a proposal for a woodfuel business to a future meeting	DC
37/6	Investigate options for developing branding and signage for the forest	AL
38/1	Provide a trustee induction session	GS
38/10	Circulate board members skills audit	AL
40/1	Identify what Trustee Liability Insurance covers and bring information to next meeting	DC/AL
40/2	Follow up with CKD Galbraith on mast lease renewal.	AL
40/7	Undertake further investigation of the Adopt a phone box opportunity	AL
41/2	Prepare application to The Woodland Trust when required	AL / DC
41/3	Map proposed paths and prepare a condition report on each.	DC
41/4	Arrange a meeting with the informal MTB group to discuss routes of tracks and formation of a club	DC
42/1	Arrange for an insurance expert to attend a future Board meeting.	DC
42/2	Proceed with the Community Broadband market survey based on HIE methodology.	DG
42/3	Undertake surveys of existing paths	PS/AF
42/4	Donnie to arrange a firewood cutting day	DC